

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, OCTOBER 5, 2015

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, William Piper, David Gutshall, Kingsley Blasco, John McCrea, and Richard Norris.

Absent – Richard Roush.

*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr, Assistant Superintendent; Richard Kerr Jr, Business Manager; Rick Gilliam, Director of Buildings, Grounds, and Transportation, and Carol Face, Board Minutes. Curtis Garland, The Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE SEPTEMBER 21, 2015 REGULAR BOARD MEETING MINUTES, AND THE SEPTEMBER 21, 2015 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Blasco, seconded by Norris for approval of the September 21, 2015 Committee of the Whole Meeting Minutes; and the September 21, 2015 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Norris, Piper, Blasco, Barrick, Gutshall, and McCrea. Motion carried unanimously. 8 – 0

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IV. RECOGNITION OF VOCATIONAL-TECHNICAL STUDENTS OF THE QUARTER

Mr. William August, High School Principal, will recognize those Vocational-Technical School students who have earned "Student of the Quarter" awards for the fourth quarter of the 2014-2015 school year.

| | | |
|-----------------|------------------------|--|
| Grade 10 | Jessica Cabrera | American Studies |
| Grade 10 | Tyler Hartzell | Electronics Technology 1 |
| Grade 10 | Brock Jumper | HVAC 1 |
| Grade 10 | Chance Rayhart | Electrical Construction & Maintenance |
| Grade 11 | Laurel Deihl | World Studies |

V. RECOGNITION OF VOCATIONAL-TECHNICAL STUDENTS

Mr. Justin Bruhn, Administrative Director, Cumberland Perry Area Vocational Technical School, will introduce and recognize our vocational technical students.

Isaac Eshenour, Precision Machine Technology
Samantha Heckendorn, Advertising Art and Design.

VI. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Morganne Frampton presented a student report. [Student report is attached.](#)

VII. PAYMENT OF BILLS

| | | |
|--------------------|-----------|---------------------|
| General Fund | \$ | 36,958.94 |
| | \$ | 2,021,815.24 |
| Capital Projects | \$ | |
| Cafeteria Fund | \$ | 1,423.57 |
| Student Activities | \$ | 19,187.72 |
| Total | \$ | 2,079,385.47 |

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Piper, Gutshall, Blasco, Norris, and McCrea. Motion carried unanimously. 8 – 0

VIII. READING OF CORRESPONDENCE

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IX. RECOGNITION OF VISITORS

Sam Sheeler, Todd Trautz, Tiffany Lehman, Makaela Koser, Mikayla Kutz, Holly Jones, Taylor Donovan, Makayla Mainhart, Cory Latchford, Morganne Kerr, Morgan Bear, April Messenger, Sara Beth Fulton, Sherisa Nailor, Curtis Garland, Samantha Heckendorn, Isaac Eshenour, Sally Heckendorn, Bill August, Morganne Frampton, Bill Beck, and Bob Kanc.

X. PUBLIC COMMENT PERIOD

Rev. Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a pray of encouragement for the Board members and community.

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

1) **Adjustment of Aides Hourly Wage**

The administration would like to recommend adjustments to Mrs. Terry Lee Hurley and Ms. Rosemary Yamaguchi's hourly wage which were Board approved at the September 8, 2015 Board meeting at \$10.40 per hour. In review of years of service for Mrs. Hurley and Mrs. Yamaguchi the administration would like to adjust Mrs. Hurley's hourly wage to \$13.31 and Mrs. Yamaguchi's hourly wage to \$12.38.

The administration recommends the Board of School Directors approve the adjustments to the hourly wage for Mrs. Hurley and Ms. Yamaguchi as presented.

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

2) Resignation – Seth Stover

Mr. Seth Stover has submitted his resignation as a part-time Learning Support Aide at the High School, effective October 15, 2015.

The administration recommends that the Board of School Directors approve Mr. Stover's resignation as a part-time Learning Support Aide at the High School, effective October 15, 2015.

(ACTION ITEM)

3) Recommendations for High School Shakespeare Troupe Adviser

The administration would like to recommend the individual listed as an adviser for the High School Shakespeare Troupe.

Robert Hanks

The administration recommends that the Board of School Directors approve Mr. Hanks as a High School Shakespeare Troupe Adviser for the 2015-2016 school year, effective immediately.

VOTE ON XIII., NEW BUSINESS, A-1 – A-3, PERSONNEL CONCERNS

Motion by Blasco, seconded by Norris to combine and approve Items A-1 through A-3 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously.

8 – 0

XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

B) Proposed Updated Bullying /Cyber Bullying Policy

The administration has updated the policy listed.

238 Bullying/Cyber Bullying Policy

The administration recommends that the Board of School Directors approve the policy listed.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

Mr. McCrea pointed out a correction on the second page that needs to be made.

(ACTION ITEM)

C) Approval of Middle School PTO Financial Report

The Big Spring School District has received a copy of the correspondence from Ms. Manetta, advising that the Middle School PTO audit report was accepted with auditing standards for the 2014-2015 school year. A copy of the correspondence is included with the agenda.

The administration recommends that the Board of School Directors accept the 2014-2015 Middle School PTO audit report as presented.

Motion by Norris, seconded by Blasco to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

(ACTION ITEM)

D) Approval the Laurel Life Agreement

The Laurel Life Agreement between the Big Spring School District and Laurel Life has been reviewed by the Big Spring School District Solicitor, Gareth Pahowka and Mr. Richard W. Fry, Superintendent of Schools.

The administration recommends that the Board of School Directors approve the Laurel Life Agreement as presented.

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XIII. NEW BUSINESS (. . . continued)

Motion by Norris, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, and Norris. Voting No: McCrea. Motion carried. 7 – 1

Mr. McCrea inquired why this agreement is needed.

Mr. Fry informed the Board of School Directors that this came about three years ago at the elementary level concerning counseling. This is a payer of last resort. The only time the District is responsible is as a last resort. This provides counseling to our students and their families as necessary.

Mr. McCrea questioned if it would be the families health insurance policies that would cover the cost of the therapy. Why is this not handled privately? Why is it needed in a public school setting?

Mr. Fry stated that we the public schools are doing things that twenty years ago would never have been done. Public education is just that.

Mr. Wolf stated that if we don't do this the counseling might not happen. I think it is important for children to have this opportunity especially when it is not a sufficient cost to the district.

(ACTION ITEM)

E) Approval of the Proposed 2015-2016 FFA Program of Activities

The officers of the Big Spring FFA are requesting Board approval of the proposed 2015-2016 FFA Program of Activities. Board approval of the Program of Activities is a requirement in preparation for the State and National Chapter Awards. Included in the Program of Activities is a listing of current officers and information regarding the organization's standing committees.

The administration recommends that the Board of School Directors approve the 2015-2016 Program of Activities for the Big Spring FFA as presented.

Motion by Norris, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

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XIII. NEW BUSINESS (. . .continued)

(ACTION ITEM)

F) Case A 2015-2016

The parents of the student of Case A of the 2015-2016 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors assign the student in Case A of the 2015-2016 school year for a period of one year to an alternative educational placement. The student's progress will be reviewed prior to the 2016-2017 school year. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the high school principal.

Motion by Norris, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

(ACTION ITEM)

G) Approval of BuyBoard National Purchasing Cooperative Participation Agreement

BuyBoard National Purchasing Cooperative is an online purchasing cooperative designed to streamline the purchasing process and assist with confident buying decisions. The National School Boards Association has collaborated with other associations to offer BuyBoard to their members in assisting with saving money and time with the bidding and purchasing process within the school entity. Information is included with the agenda.

The administration would like to recommend that the Board of School Directors approve the BuyBoard National Purchasing Cooperative Interlocal Participation Agreement as presented.

Motion by Norris, seconded by Blasco to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

XIV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

A meeting was held last week and we continued to work on a new vision statement and mission statement for the Big Spring School District.

B. Athletic Committee – Mr. Swanson

A meeting was held last Thursday morning. Items that were discussed were booster club ticket takers, enrollment trends, Chartwell for larger events, the District III Cross Country meet, the Dickinson College NCAA meet, the stadium project and track project.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

Mr. Bruhn did an excellent job with the presentation tonight. Thank you very much.

D. Buildings and Property Committee – Mr. Barrick

The District has two buildings with significant roof issues, Middle School & Mt. Rock, and the High School is aging fast. As the District begins to develop a series of capital projects, roofs are a significant cost driver in that plan. Professional Roof Services submitted a plan to IR scan Mt Rock Elementary and develop a roof database of problem areas. It will also do an IR scan at the High School to ensure we do not miss a chance to use a white night resurface rather than a complete replacement. I move to accept the Professional Roof Services proposal at a cost of \$16,290 to be paid from the capital project fund.

Motion by Barrick, seconded by Norris to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea. Motion carried unanimously. 8 – 0

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

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XV. COMMITTEE REPORTS (...continued)

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

A meeting was held last week. There is enough money to last through the end of October. Two million of the eight million was spent. We have money left on the bank loan to get us through October. If the budget is not passed, there will be a motion on the floor for additional borrowing for the CAIU.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted and no report was offered.

XVI. SUPERINTENDENT'S REPORT

1. **Enrollment** – Enrollment figures for the month of September have been distributed. The enrollment is now 2602. This is down again from last year. The state projection for us is 2582. We are about 20 students above those projections. Please note the cyber students enrollment of 108. This figure includes our own cyber students of 26. This is very consistent with last year. The other 82 students are in cyber programs outside the district. This number is 20 less than last year at this time.
2. **Updates** – At the last meeting, we talked about doing some probes at Mifflin. We will have that work done this Wednesday. We hope to have data back in a reasonable time frame so we can report back to the full Board with a status of moving forward in regards to Mifflin.
3. **Homecoming Activities** – It looks like the weather is going to cooperate. The Class of 1965 will be holding their reunion with a tail gate Friday night. The reunion will be in our Middle School Commons on Saturday with Chartwell hosting the reunion. This is the fourth reunion that Chartwells has hosted. They do a fantastic job.

Mr. Piper inquired about the charter school students. Do we know if they come in and out of those programs through the year?

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Mr. McCrea questioned the enrollment figures. I noticed a big difference in class sizes in some of the grades specifically with the fifth grade and second grade.

Mr. Fry informed the Board of School Directors we have boundaries set for the elementaries. At the kindergarten level, we balance class sizes. When we move a student outside their geographic boundary we give them the option to stay at the building they have been moved to. We do not force a student to move unless they want to. Every year we would have to balance grade to grade. Parents do not want their students to change buildings at the upper elementary levels.

XVII. BUSINESS FROM THE FLOOR

Mr. Piper stated a few months ago I talked to you about the 2016 Farm Show being the 100 anniversary. I sit here as a very proud Board Member of the vo-tech students that have evolved as well as the FFA students. We have had outstanding teachers. I have a book coming down the line that you can look at. It is an account of the 100 years of the farm show. The cost of the book is \$28.00 and I have them available if anyone is interested in purchasing them. .

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Norris, seconded by Blasco to adjourn the meeting. Roll call vote:
Voting Yes: Wolf, Swanson, Barrick, Gutshall, Blasco, Piper, Norris, and McCrea.
Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:43 PM.

Robert L. Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, October 19, 2015